



U.S. CONGRESSWOMAN
MIKIE SHERRILL
REPRESENTING THE 11TH DISTRICT OF NEW JERSEY

FY24 COMMUNITY PROJECT FUNDING REQUEST FORM

TRANSPORTATION, HOUSING AND URBAN DEVELOPMENT, AND RELATED
AGENCIES

DEADLINE: Wednesday, March 15, 2023, at 5:00 PM ET

To submit your request, please attach your completed form as a Word Document and email the file to RepSherrillAppropriations@mail.house.gov.

For fiscal year 2024, the Subcommittee will consider CPF requests in the following accounts:

- Department of Transportation – Airport Improvement Program
- Department of Transportation – Highway Infrastructure Projects
- Department of Transportation – Transit Infrastructure Projects
- Department of Transportation – Consolidated Rail Infrastructure and Safety Improvements
- Department of Transportation – Port Infrastructure Development Program
- Department of Housing and Urban Development – Economic Development Initiatives

To submit a request for any of these accounts, please answer each of the first eight questions and then complete your project's corresponding account section.

- 1. Requesting Entity (Legal Title):**
- 2. Full Address:**
- 3. Requesting Entity Contact Information (Name, Title, Phone Number, Email Address):**
- 4. Subcommittee Account:**
- 5. Funding Amount Requested:**
- 6. Total Cost of Project and breakdown of funding sources:** Detail all local, state and/or private funds. Are these funds secured, expected, or you are still seeking?
- 7. Project Title:**
- 8. Please attach evidence of community support.**



AIRPORT IMPROVEMENT PROGRAM PROJECTS:

- 1. Project Name:**
 - a. *EXAMPLE: Rehabilitate runway 6/24, Airport Name (3 letter or number airport code), City, State (2 letter postal code).*
 - b. NOTE: This description may be used to list the project in the House report and should be as accurate as possible to ensure that the funding goes to the correct project and location and must include both the name of the airport and the airport code.
- 2. General description of the project and why it is needed.**
- 3. Has the airport sponsor provided assurances that the project is eligible under AIP statutes? Airport sponsors should engage with their Federal Aviation Administration Airport District Offices to ensure eligibility under statutory requirements.**
- 4. What are the benefits of this project and why is it a priority?**
- 5. Amount requested for the community project for FY24 and the total project cost.**
- 6. Estimated start and completion dates.**
- 7. Does the project have other public (federal, state, local) and/or private funds for the required cost-share and committed for the forecasted operations and maintenance costs? If so, what is the source and amount of those funds?**
- 8. Has the airport submitted a grant application for this same project to FAA?**

HIGHWAY INFRASTRUCTURE PROJECTS:

- 1. Project Name:** A short name by which the project may be identified, including a very brief description of what the funds will be used for and the project's location (city, county, State, Tribe, Congressional District).
 - a. *EXAMPLE: Main Street widening and resurfacing, City, State, Congressional District.*
 - b. NOTE: The project name and location will be used to list the project in the House Report and should be as accurate as possible to ensure that the funding goes to the correct project and location. Any changes after enactment will require additional legislative actions.



2. General description of the project and why it is needed.

- a. *EXAMPLE: Widening and resurfacing Main Street will allow the local government to add a turn lane to reduce congestion. It will also allow for safety upgrades at Avenue D where there is a high level of accidents.*
- b. **NOTE:** Benefits could include safety, environmental, economic, equity, mobility, etc.

3. Amount requested for the community project.

4. Total project cost.

- a. Provide the amount of the total cost of the project as outlined in the STIP or TIP, if applicable.

5. Type of project eligible under 23 USC 133(b) (Surface Transportation Block Grant Program); 23 USC 201 (Federal Lands and Tribal Transportation Programs); 23 USC 202 (Tribal Transportation Program); or 23 USC 165 (Territorial and Puerto Rico Highway Program).

6. Estimated start and completion dates.

- a. **NOTE:** Appropriated funds for these projects cannot be used for costs incurred prior to project authorization, which occurs when a project sponsor signs a grant agreement with or receives an allotment by a federal agency.

7. Has the request been submitted to a federal agency for non-earmarked funds, or to another Subcommittee or Committee this fiscal year? If yes, which one(s)?

8. Please provide a history of federal funding for the project, if any. Include both formula funds and any discretionary grants.

- a. *EXAMPLE: FY20 TIGER/BUILD Grant: \$10 million; FHWA Formula Funds: \$5 million.*

9. Does the project have other public (federal, state, local) and/or private funds committed to meet match or cost-share requirements for costs related to construction, operations, and maintenance? If so, what is the source and amount of those funds?

10. If the request does not fully fund the project, describe where the remaining funding comes from to complete the project.

- a. *EXAMPLE: State funds will compose 10 percent of the remaining cost and previously identified federal formula funds (STBG) will make up the rest.*



- 11. Is the project on a State, Tribal or territorial Transportation Improvement Plan (STIP) or a transportation improvement plan (TIP)? If yes, please provide a link to the plan.**
- 12. Please provide the STIP or TIP ID Number and specify which plan (ex. *North Carolina STIP, New York Metropolitan Transportation Council TIP*) the ID Number comes from.**

TRANSIT INFRASTRUCTURE PROJECTS:

- 1. Project Name.** A short name by which the project may be identified, including a very brief description of what the funds will be used for and the project's location. The project name and location will be used to list the project in the House Report and must be accurate to ensure funds are provided to the correct project and location. Any changes after enactment will require additional legislative action.
 - a. *EXAMPLE: West Elm Paratransit Fleet Replacement, City, State, Congressional District.*
- 2. Project Recipient.**
 - a. *EXAMPLE: West Elm Public Transportation Authority.*
- 3. General description and scope of project, including benefits and explanation for why project is a priority.**
 - a. *EXAMPLE: The West Elm Paratransit Fleet Replacement will replace 12 gasoline powered cutaway paratransit vehicles with 12 Compressed Natural Gas (CNG) paratransit vehicles in the city of Green Bay to accommodate the most vulnerable population. The gasoline buses are at or beyond their useful life. The funding will also be used to install a CNG fueling station located at the West Elm's maintenance facility. The new CNG paratransit vehicles will require training current employees on this new technology in order to assist with operations and maintenance of the fleet. Safety is the primary benefit of the project as it provides ADA accessible vehicles for older adults and people with disabilities. A safe, reliable, and comfortable transportation is critical for this population. These vehicles will carry multiple passengers to employment, education, healthcare, and recreational locations. It is a priority for the West Elm Public Transportation Authority given the limited resources they have to fully fund the paratransit procurement.*
- 4. Amount of CPF Funding requested for the community project.**



5. Total project cost.

- a. NOTE: Provide the total estimated cost of the project. If outlined in the STIP or TIP, provide that amount unless estimated project costs have increased. If project costs have increased, provide a justification.

6. Does the project require an environmental review? If so, what is the status and/or outcome of the environmental review and National Environmental Policy Act (NEPA) category of action (if applicable)?

7. Does the project have other public (federal, state, local) and/or private funds committed to meet match or cost-share requirements for costs related to construction, operations, and maintenance? If so, what is the source and amount of those funds?

- a. NOTE: The cost-share requirements are defined in statute. In general, transit capital projects typically require 20 percent local share.
- b. EXAMPLE: *Local sales taxes are committed for 25 percent of the funds.*

8. If the project receives less than requested for the transit infrastructure projects, will the project proceed without waiting for additional funding sources?

- a. EXAMPLE: *Yes, however, the project will not be able to proceed immediately without the total amount. The West Elm Public Transportation Authority anticipates using FY24 formula funds to make up the shortfall if there are no other federal grant opportunities available.*

9. Does the project intend to apply for any DOT discretionary programs before proceeding? If yes, will the project sponsor still proceed if not selected?

- a. EXAMPLE: *Yes, the transit agency anticipates submitting an application for the FY23 Low or No Emission Grant Program before the April NOFO deadline. If they are not selected as a grant awardee for the Low or No Emission Grant Program, the West Elm Public Transportation Authority will still proceed using their formula funds.*

10. Please provide a history of federal funding for the project, if any. Include both formula funds and any discretionary grants.

- a. EXAMPLE: *FY22 FTA Buses and Bus Facilities Discretionary Grant: \$100,000; FY23 FTA Formula Funds: \$25,000.*



11. Where is the project in the construction process?

- a. Options include:
 - i. Planning and Environmental Review,
 - ii. Final Design,
 - iii. RFP/IFB Issued,
 - iv. Contract Awarded,
 - v. Capital Purchase or Lease,
 - vi. Construction, and
 - vii. Other (please specify).

12. Estimated start and completion dates.

13. Is the project on a State, Tribal or territorial Transportation Improvement Plan (STIP) or a transportation improvement plan (TIP) as of 12/31/2022? If yes, please provide a link to the plan.

14. Please provide the STIP or TIP ID Number and specify which plan (*ex. North Carolina STIP, New York Metropolitan Transportation Council TIP*) the ID Number comes from.

CONSOLIDATED RAIL INFRASTRUCTURE AND SAFETY IMPROVEMENTS (CRISI):

- 1. Project Name.** A short name by which the project may be identified, including a very brief description of what the funds will be used for and the project's location. This description may be used in the House report and must be accurate to ensure funds are provided to the correct project and location.
 - a. *EXAMPLE: West Elm Track and Railroad Bridge Improvements, City, State, Congressional District.*
- 2. Project Recipient.**
 - a. As a reminder, for-profit entities are not eligible for CPF funding. The recipient must be a public entity such as a state department of transportation, public agency, or not-for-profit rail carrier that provides intercity rail passenger transportation, etc.



3. General description and scope of project, including benefits and explanation for why the project is a priority.

- a. *EXAMPLE: The West Elm Track and Railroad Bridge Improvements Project will replace an aging railroad bridge and rehabilitate 11 sidings and wye tracks that can handle increased traffic along the main rail route between the cities of Green Bay and Pembine. The improvements will increase the efficiency of the route by eliminating slow-orders along 32 miles of track and help mitigate congestion along the track to increase safety. It is a priority for both cities given the limited resources they have to fully fund the project.*

4. Amount of CPF Funding request for project.

5. Total project cost.

- a. Note: Provide the total estimated cost of the project.

6. Does the project have other public (federal, state, local) and/or private funds committed to meet match or cost-share requirements for costs related to construction? if so, what is the source and amount of those funds?

- a. Note: The cost-share requirements are defined in statute. Rail capital projects under the CRISI program require a minimum 20 percent non-federal share.
- b. *EXAMPLE: Local sales taxes are committed for 20 percent of the project.*

7. If the project receives less than requested, will the project still proceed without waiting for additional funding sources?

8. Provide a history of federal funding for the project, if any. Include formula funds and any discretionary grants.

- a. *EXAMPLE: FY20 BUILD Discretionary Grant of \$7.5 million.*

9. Where is the project in the construction process?

- a. Options include:
 - i. Planning and Environmental Review,
 - ii. Final Design,
 - iii. Right of Way,
 - iv. Contract Awarded,
 - v. Capital Purchase or Lease,
 - vi. Construction,
 - vii. and Other (please specify).

10. Estimated start and completion dates.

11. Is the project on a state rail plan as of 12/31/2022? If yes, provide a link to the plan and specify page number.



12. Is the project included in a grade crossing action plan? If yes, provide a link to the plan and specify page number.

PORT INFRASTRUCTURE DEVELOPMENT PROGRAM

- 1. Project Name.** A short name by which the project may be identified, including a very brief description of what the funds will be used for and the project's location (city, county, state, Tribe, Congressional District).
 - a. *EXAMPLE: Terminal 2 Expansion and Emissions Reduction Project, City, State, Congressional District.*
 - b. *NOTE: The project name and location will be used to list the project in the House Report and should be as accurate as possible to ensure that the funding goes to the correct project and location. Any changes after enactment will require additional legislative actions.*
- 2. General description and benefits of the project and why it is needed.**
- 3. Amount requested for the project.**
- 4. Total project cost.**
- 5. Who is the recipient? Provide a website address if available.**
- 6. Is the project at a small port, as described under 46 USC 54301(b)?**
- 7. Is the project in a rural area, as described under 46 USC 54301(a)(12) – an area that is outside of a Census-designated urbanized area?**
- 8. Estimated start and completion dates.**
- 9. Has the request been submitted to a federal agency for non-earmarked funds, or to another Subcommittee or Committee this fiscal year? If yes, which one(s)?**
- 10. Please provide a history of federal funding for the project, if any.**
- 11. Does the project have other public (state, local) and/or private funds committed to meet match or cost-share requirements? If so, what is the source and amount of those funds?**
- 12. If the request does not fully fund the project, describe where the remaining funding comes from to complete the project.**



DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT: ECONOMIC DEVELOPMENT INITIATIVE

- 1. Project Name.** A short name by which the project may be identified, including a very brief description of what the funds will be used for and the project's location (city, county, state, Congressional District, or Tribe).
 - a. NOTE: This description may be used to list the project in the House report and should be as accurate as possible to ensure that the funding goes to the correct project and location.
 - b. EXAMPLE: *Sturgis Downtown Revitalization. City of Sturgis, St. Joseph County, Michigan, 6th Congressional District).*
- 2. General description of the project and why it is needed.**
 - a. EXAMPLE: *This project will provide infrastructure needed to support downtown expansion, including housing developments in downtown Sturgis. Core components include parking lot reconstruction, alleyway accessibility/beautification upgrades (including a trailhead for a future non-motorized trail), storm sewer improvements, and electrical utility work (moving electrical lines underground). The project is located in a Qualified Census Tract, traditional downtown, and will lessen financial burden on downtown property owners hit hard by economic circumstances that would otherwise have to cover higher project costs for parking lot work by way of a special assessment. The project is aligned to the city's recent placemaking efforts (added downtown firepit, public art, plaza/streetscape walkway, etc.). The City of Sturgis is confident the project is shovel ready and could be completed within the identified project period.*
- 3. What are the benefits of this project and why is it a priority?**
 - a. EXAMPLE: *Downtown Sturgis is at a critical tipping point. Despite the challenges over the past two years related to the pandemic, the downtown is seeing an uptick in potential development projects, including a large-scale housing development. These projects will create an increased demand for parking and public amenities to make downtown Sturgis a destination of choice. The city is seeking to capitalize on this momentum to not only address needed infrastructure but also to create a vibrant central business district with the inclusion of a food truck court and trailhead.*
- 4. Amount requested for the community project funding and the total project cost.**
- 5. Who are the community partners participating in this project? Have local community development organizations with prior experience with HUD programs been consulted?**
- 6. Has the request been submitted to another Subcommittee or Committee this fiscal year? If yes, which one(s)?**



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- 7. Is this project consistent with the primary objective of the community development program? Please describe who the project is intended to benefit.**